



Organization Information	
Legal Name	
Doing Business As (DBA) Name (if applicable)	
Federal ID	SFS Vendor ID (if applicable)
Additional Information	
Organization County*	Phone Number*
Email Address *	Fax Number*
Website*	SAM CAGE Code*
Charities Registration Number* OR	Charities Exemption Reason*
Fiscal Year End Date*	Current Operating Budget:
Number of Volunteers*	
Mission Statement	
State Agency Selection: *	
Enter the State agency that your organization has had the most contracts with in the last three years. If your organization does not have any State contracts, choose the State agency that you anticipate contracting with in the future. **Refer to the list of State Agencies on page 2 of this form.	
Exemption Type: *	
Enter the type of exemption that your organization is seeking. (See the website for types. Be sure to attach all required documents.) ** Refer to the list of Exemption Types on page 3 of this form.	
Head of Organization	
Title	Phone Number
Email	
Signature	Date

*Denotes Required Field



List of State Agencies

Council on the Arts
Department of Agriculture & Markets
Department of Corrections and Community Supervision
Department of Economic Development
Department of Environmental Conservation
Department of Health
Department of Labor
Department of State
Department of Transportation
Developmental Disabilities Planning Council
Division of Budget
Division of Criminal Justice Services
Division of Homeland Security and Emergency Services
Division of Housing & Community Renewal
Division of Veterans' Affairs
Dormitory Authority
Empire State Development
Governor's Traffic Safety Committee
Higher Education Services Corporation
Interest on Lawyers Account
Justice Center for the Protection of People with Special Needs
Office For People with Developmental Disabilities
Office for the Aging
Office for the Prevention of Domestic Violence
Office of Alcoholism & Substance Abuse Services
Office of Children & Family Services
Office of Indigent Legal Services
Office of Mental Health
Office of Parks Recreation & Historic Preservation
Office of Temporary & Disability Assistance
Office of Victim Services
State Education Department



List of Prequalification Exemption Reasons

Refer to <https://charitiesnys.com/pdfs/char410SchE.pdf> for a detailed list.

EPTL 1: Organization is not charitable

EPTL 2: Organization does not conduct activity in NY State

EPTL 3: Organization is a government agency or is controlled by a government agency

EPTL 4: Organization reports annually to either the U.S. Congress or the NY State Legislature

EPTL 5: Organization is incorporated under the religious corporations law, etc.

EPTL 6: Organization is an educational institution, museum or library...

EPTL 7: Organization is a hospital

EPTL 8: Organization is a membership corporation...

EPTL 9: Organization is a volunteer fire fighters or ambulance service

EPTL 10: Organization is a historical society...

EPTL 11: Organization is a cemetery corporation subject to the provisions of Article 15 of the NY State Not-For-Profit Corporation Law

EPTL 12: Org is the NYS PTA or any PTA affiliated with an educational institution subject to the jurisdiction of the NYS Education Dept.

EPTL 13: Organization is incorporated under Article 43 of the NYS Insurance Law

Art. 7-A, 1: Organization does not solicit or receive any contributions from NYS...

Art. 7-A, 2: NYS contributions are under \$25,000 and no professional fund raiser

Art. 7-A, 3: NYS contributions under \$25,000 and from single govt. agency

Art. 7-A, 4: Contributions under \$25,000; receives from a federated fund; no professional fund raiser

Art. 7-A, 5: Organization is incorporated under the religious corporations law, etc.

Art. 7-A, 6: Organization is an educational institution that confines its solicitation...

Art. 7-A, 7: Organization is an educational institution or museum, etc.

Art. 7-A, 8: Organization is a library, etc.

Art. 7-A, 9: Organization is a membership organization...

Art. 7-A, 10: Organization is a law enforcement support organization...

Art. 7-A, 11: Organization is a historical society...

Art. 7-A, 12: Organization is the NY State PTA, etc.

Art. 7-A, 13: Organization is a chartered local post, camp, chapter or county unit, etc.

Art. 7-A, 14: Organization is a police department...

Art. 7-A, 15: Organization is a government agency or is controlled by a government agency